**Date**: Sunday, November 01, 2020

To: ……………………………………………………………….

Address:……………………………………………………………

Tel: ……………………….……………………………………….

SUBJECT: Request for Quotation (RFQ)

**Plan International Sudan** invites quotations for the following under listed items:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No** | **Description of items** | **Unit** | **Qty** | **Unit price SDG** | **Total price SDG** |
|  | Hand plastic sprinkler- 8 Liters | Pcs | 660 |  |  |
|  | Generator – Chinese 18 horse power JOHN DONG and water pump 3 inch | Set | 03 |  |  |
|  | Plastic pipe, 3 inch, green and fixable | Roll | 03 |  |  |
|  | Fabric pipe , 3-inch , grey | Roll | 03 |  |  |
|  | Generator base ( pump base iron made frame) | frame | 03 |  |  |

**All bidders should observe the following conditions:**

* Price currency should be in Sudanese (SDG)
* Please indicate on the quotation whether you are VAT registered or not. If VAT registered then please provide VAT number & coy of Certificate or in not please provide exemption letter from authority.
* All quotations must be stamped and signed by the supplier
* Quotations **must** be delivered to **Plan International Sudan** offices in sealed envelopes/ or through email before the closing date.
* All bidders must indicate the delivery Period in their quotation.
* All items should conform to the quality required and be properly packed.
* All suppliers are expected to deliver the purchased item to **Plan International Sudan** Country office - Plan International-Sudan- White Nile office, Kosti
* Payment will be made **after** satisfactory delivery of items, unless otherwise stated.
* Please note that this request for quotation is not an order but an invitation to treat.
* Please indicate prices validity period.
* In case you are not willing to participate, please reply in writing and return the quotation documents.
* If the specifications are not clear, please contact us through the following Telephone Numbers:
  + Tel 3: 0912155949 & 0900905225

**Plan International Sudan** reserves the right to award all, part or none of the contract for the under listed items at its discretion**.**

**Plan International Sudan** is not obliged to award the contract to the bidder with the lowest price.

The Closing Date: 5th November 2020

Signature:

Name: Ahmed Mohamed

Title: Procurement Specialist